Subrecipient Commitment Form



Sponsored Projects Administration UNIVERSITY OF GEORGIA

Part I: To be completed by all subrecipients/subcontractors

All subrecipients, as well as potential subcontractors who anticipate funding under a federal or non-federal contract, should complete this form when participating as a subrecipient or subcontractor in a proposal submitted by the University of Georgia or the University of Georgia Research Foundation, Inc. This form provides a checklist of documents and certifications required by prime sponsors and it must be endorsed by the subrecipient's authorized institutional representative prior to proposal submission.

PTE PI:	Prime Sponsor:
PTE Proposal Number:	If Prime Sponsor is NIH, is this an MPI project: Yes No
2. SUBRECIPIENT PROPOSAL INFORMATION	
Legal Name:	Organization Type:
Tax ID/EIN:	Authorized Official Name:
Address:	Authorized Official Email:
	Financial Contact Name:
Phone Number:	Financial Contact Email:
Subrecipient PI:	Project Title:
Subrecipient PI Email:	Project Period:
Place of Performance:	Total Request Amount:
	Subrecipient Proposal Number:
Congressional District:	UEI Number:
3. PROPOSAL DOCUMENTS	
The following documents are included in our subaward proposal a	and covered by the certifications below:
Scope of Work (Required)	Facilities & Other Resources
Budget and Justification (Required)	Cost Sharing Amount (if applicable):
Biographical Sketches	Other:
4. CERTIFICATIONS	
Documentation of Subrecipient's approval(s) may be required	
Subrecipient's Scope of Work Includes:	Recombinant DNA
Human Subjects	Dual Use Research of Concern (DURC) For a list of
If human subjects are involved, have all key personnel	applicable agents, see page 9 of NIH policy.
completed human subjects training? Yes No	Human fetal tissue
Vertebrate Animals	Large Scale Human or Non-Human Genomic Data (if NIH)
Custom made antibodies	For applicability, please refer to <u>NOT-OD-14-124</u> . Documentation of an approve
Human induced pluripotent or Human Embryonic Stem Cells	consent form and Institutional Certification will be required prior to the award, at th "Just in Time" stage.
5. FDP Clearinghouse	Just in Time stage.
Does the subrecipient entity participate in the FDP Clearinghouse FDP Clearninghouse, <u>https://fdpclearinghouse.org/organizations</u> ,	
Yes No	

and complete. The appropriate programmatic and administrative personnel involved in this application are aware of all sponsor policies regarding subawards and are prepared to establish the necessary inter-institutional agreements consistent with those policies. Any work begun and/or expenses incurred prior to execution of a subaward agreement are at the subrecipient's own risk. Additionally, I acknowledge that subaward payments require registration as a UGA vendor, and subrecipient institution is registered or will be registered prior to award execution. Vendor registration information can be found here: https://onesource.uga.edu/news/vendor_registration_information/

Signature of Subrecipient's Authorized Institutional Official

Name and Title of Subrecipient's Authorized Institutional Official

Date

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Part II: To be Completed by Subrecipients/Subcontractors NOT participating in the FDP Clearinghouse Pilot

Cer	tifications
1.	Indirect Cost (IDC) Rates included in this proposal have been calculated based on the following: Our federally negotiated IDC rate for this type of work. No federal negotiated rate and we hereby agree to accept the 10% de minimis MTDC rate as a subrecipient. In the case of NIH: NIH will continue to reimburse IDC costs to foreign and international organizations at a rate of 8 percent of modified total direct costs (MTDC) less only equipment.
	A reduced IDC rate dictated by the prime sponsor that we hereby agree to accept. Rate: Base: Base:
	Not applicable (no Indirect Cost are requested). If checked, please specify rationale in Comment Section below. Indirect Costs are not separately requested as costs are fully burdened.
2.	Fringe Benefit Rates included in this proposal have been calculated based on the following: Rates are consistent with our federally negotiated rates. Other rates (please specify in Comment Section below the basis on which the rate has been calculated) Fringe Benefits are not separately requested as costs are fully burdened.
3.	Financial Conflict of Interest
	Subrecipient organization/institution has an active and enforced policy on conflict of interest. Subrecipient does not have an active and/or enforced conflict of interest policy and hereby agrees to abide by UGA's policy. comply with UGA's policy, please attach a completed NON-UGA Affiliate Disclosure Form for each investigator on this project.
4.	Financial Conflict of Interest – Public Health Service (PHS)
	 Applicable to projects funded by PHS/NIH, or any sponsor following PHS FCOI Regulations. Not applicable because this project is not being funded by PHS/NIH or any other sponsor following the PHS FCOI Regulations: Subrecipient organization/institution has an active and enforced policy on conflict of interest consistent with the provision of 42 CFR Part 50 Subpart F. Subrecipient does not have an active and/or enforced conflict of interest policy and hereby agrees to abide by UGA's policy. To comply with UGA's policy, please attach a completed Non-UGA Affiliate Disclosure Form for each investigator on this project
5.	Ethics in Research Training
	Applicable to projects funded by NSF or any other programs requiring Ethics in Research Training. Not applicable because this project is not being funded by NSF or any other programs requiring Ethics in Research Training. Subrecipient organization/institution will ensure that all undergraduates, graduate students, and postdoctoral researchers who will be supported by this NSF proposal will be trained on the oversight in the responsible and ethical conduct of research.
6.	Debarment, Suspension, Proposed Debarment
	Is the PI or any other employee or student participating in this project, debarred, suspended or otherwise excluded from o ineligible for participation in federal assistance programs or activities? Yes No
	If YES, please explain in Comment Section below.
	If NO, the Organization Certifies it (answer <u>all</u> questions below): is is not presently debarred, suspended, proposed for debarment, or declared ineligible for award of federal contracts.
	 is is not presently indicted for, or otherwise criminally or civilly charged by a government agency. has not within three (3) years preceding this offer, been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements or receiving stolen property has not within 3 years preceding this offer, had one or more contracts terminated for default by any federal agency.

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Audit Status

- Was the subrecipient required to conduct an annual audit in accordance with the Single Audit Act or Uniform Guidance Subpart F, Audit Requirements for the most recent Audit year? *Yes No
 - a) Was an audit in accordance with the Single Audit Act completed for the most recent fiscal year? Yes No
 - b) Were there any audit findings reported? Yes No If Yes, please clarify in the comment section below.

* If YES is checked, a complete copy of subrecipient's most recent audit report, or the Internet URL link to a complete copy, must be furnished to UGA before a subaward will be issued. URL:

If no audit was completed, please provide an explanation in the comment section below.

Subrecipient Institutional Information

Federal policy requires subrecipients of federal funds to be registered in SAM

1. Is subrecipient currently registered in Central Contractor Registration via SAM? (www.sam.gov) Yes No

If **NO**, organizations that have not registered with CCR will need to obtain a Unique Entity Identifier (UEI) number first and then access the CCR online registration through the SAM (System for Award Management) home page at https://www.sam.gov (U.S. organizations will also need to provide an Employer Identification Number from the Internal Revenue Service that may take an additional 2-5 weeks to become active). Completing and submitting the registration takes approximately one hour to complete and your CCR registration may take 3-5 business days to process. Subrecipient *must* maintain current CCR information in SAM.

2. EIN #:

3. Be sure that the UEI number is entered on page 1.

Comment

Fiscal Responsibility:

Subreceipeint certifies that its financial system is in accordance with the generally accepted accountings principles and:

has the capability to identify, in its accounts, all Federal awards received and associated expenses as well as the Federal programs under which they were received.

maintains internal controls to assure that it is managing Federal awards in compliance with applicable laws, regulations, and the provisions of contracts and grants.

complies with applicable laws and regulations.

can prepare appropriate financial statements, including the schedule of expenditures of federal awards.

there are no outstanding financial audit findings which would impact subaward agreement costs.

If there are findings, submit a copy of the most recent report that describes the findings(s) and steps to be taken to correct the finding.